

## Membership Application – User Guide

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In this user guide you will be able to see how to submit a membership application to a new club on the website Min idrett. <http://mi.nif.no>

If you wish to sign up for a new club membership, log onto your user profile on Min idrett. At the top right corner of the page, you can change the language to english.

### I don't not have a user!

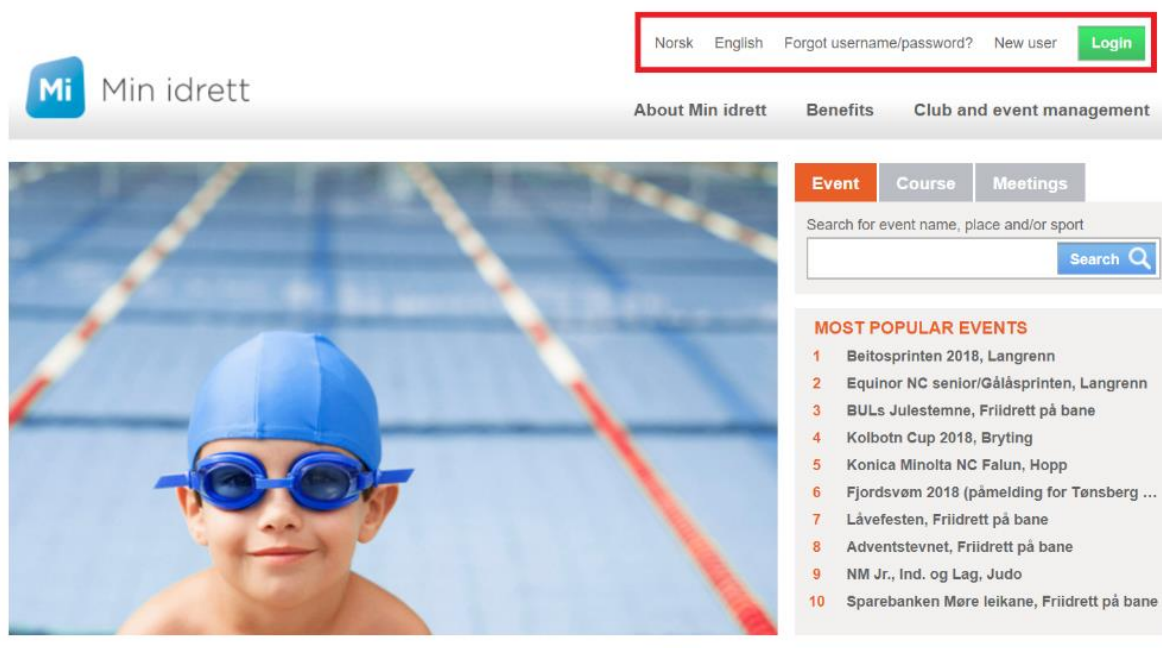
If you do not have a user, select the **"New User"** feature at the top right of the page and create a new user.

### I don't remember my username / password!

If you know that you have a validated user profile in Min idrett, but can't remember your username and / or password, use the

**"Forgot username / password?"** feature, which is also located at the top right of the page.

- Click on the **"Forgot Username / Password?"** Feature.
- Select method for sending a one-time code. SMS or Email
- Enter registered mobile number or e-mail address.
- Enter the one-time code that you have received by e-mail or SMS.
- The **username appears** and you can register the required password. Minimum 8 characters



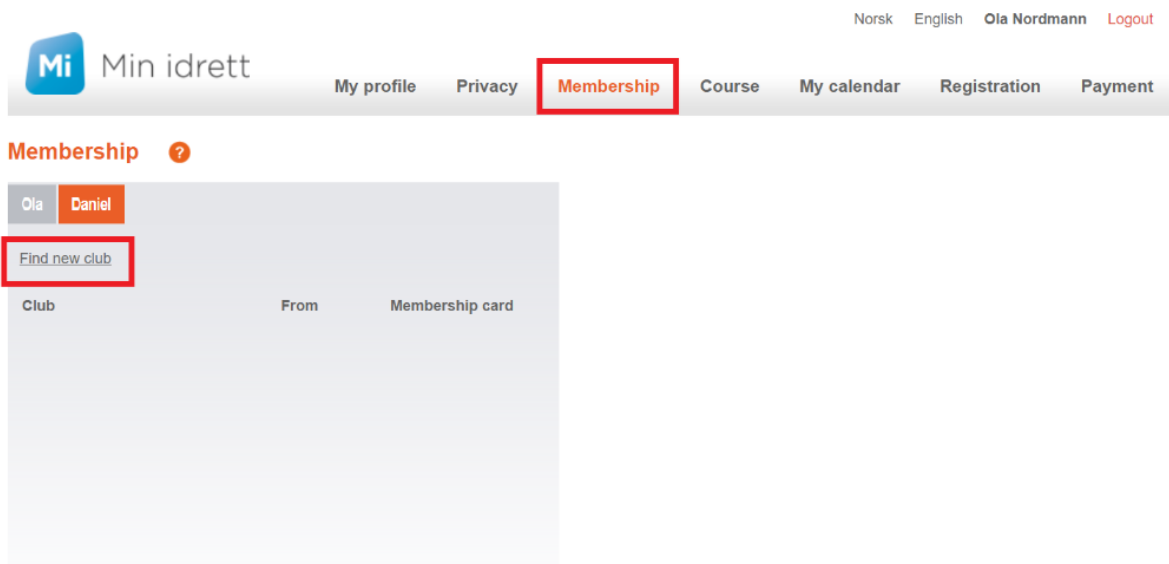
The screenshot shows the Min idrett website interface. At the top right, there is a navigation bar with links for 'Norsk', 'English', 'Forgot username/password?', 'New user', and a 'Login' button. Below this, there are tabs for 'Event', 'Course', and 'Meetings'. A search bar is present with the text 'Search for event name, place and/or sport'. A list of 'MOST POPULAR EVENTS' is displayed, including 'Beitosprinten 2018, Langrenn', 'Equinor NC senior/Gålsprinten, Langrenn', 'BULs Julestemne, Friidrett på bane', 'Kolbotn Cup 2018, Bryting', 'Konica Minolta NC Falun, Hopp', 'Fjordsvøm 2018 (påmelding for Tønsberg ...', 'Låvefesten, Friidrett på bane', 'Adventstevnet, Friidrett på bane', 'NM Jr., Ind. og Lag, Judo', and 'Sparebanken Møre leikane, Friidrett på bane'. The main content area features a large image of a young child wearing a blue swim cap and goggles, smiling.

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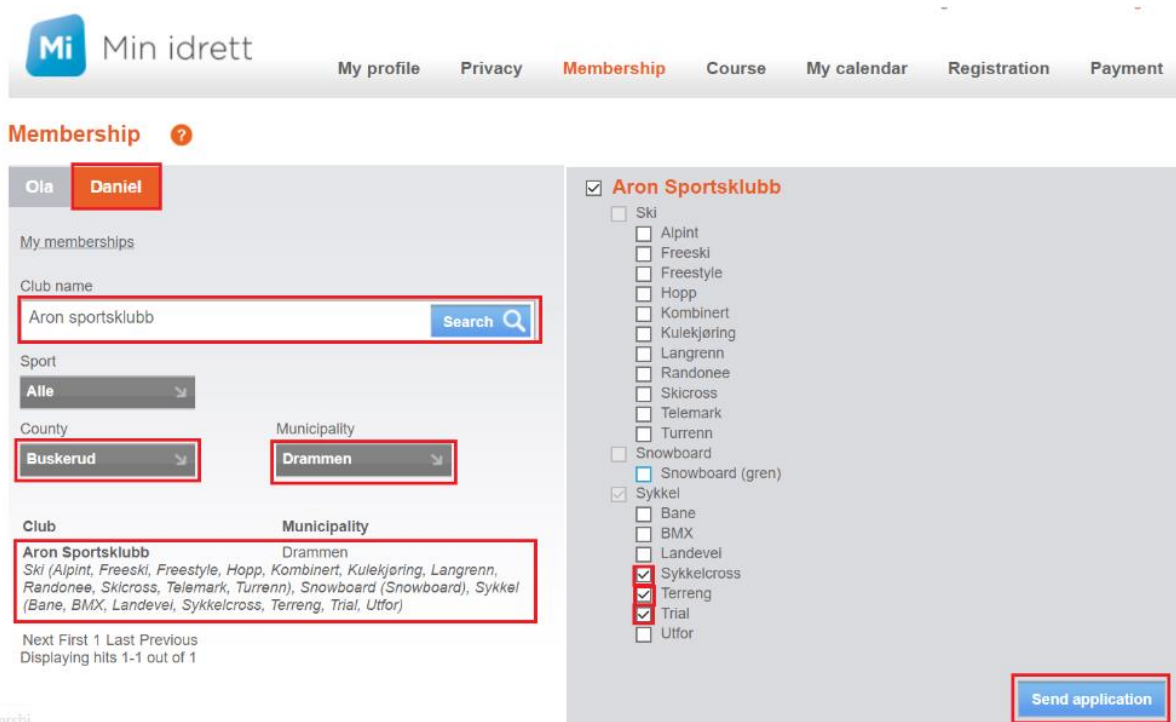
Once you've logged in to Min idrett, choose the tab "**Membership**"

There you will find your existing memberships on you and your family members.

To apply for a new club membership, select who of the family members to apply membership for, and then click the link "**Find new club**"



- Search for the club you want to apply membership for, here you can also find the club using the drop down menu "**county**" and "**municipality**"
- Select the club in the search result.
- Select the club and branch you want to apply for. And click on the "**Submit Application**" button.

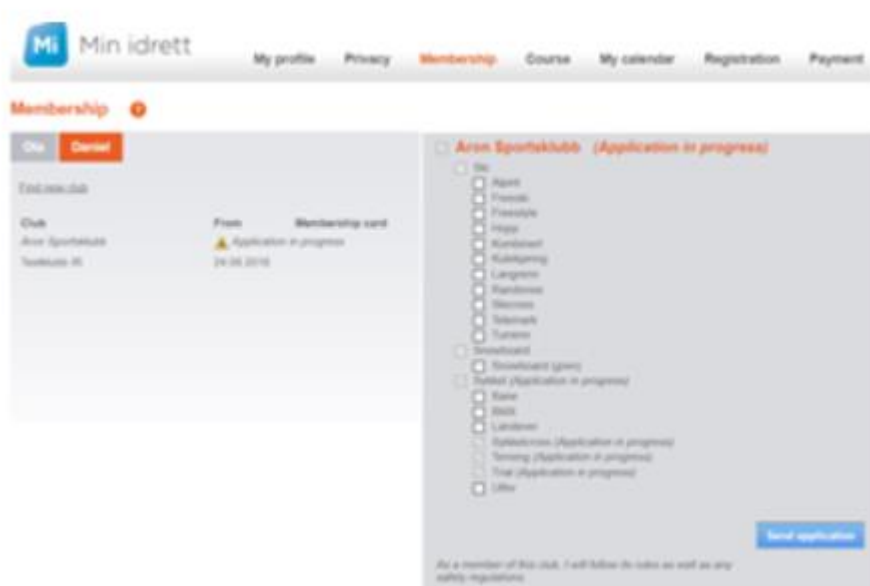


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After the application has been sent, it will say "**Application in progress**"

The application will be sent to the appropriate organization for processing. They must then decide whether to approve it or not. If the application is approved, the text "Application in progress" will be replaced by a date when the membership started. If the application is rejected, the text and selection (and possibly the club name for new club application) will be removed from the list. Depending on approval or rejection, the relevant organization may choose to send an email to the person.



You have now submitted an application for membership to a new club. You can always send an application to join multiple clubs, or add branches to clubs you are already a member of.